

# VALENTINE PUBLIC LIBRARY

## HEALTH ACTION STEPS

### 1. Hand Sanitizer

For all patrons wanting to use computers, we request they first use a pump of hand sanitizer before they sign on.

### 2. Sick Patrons

Patrons who appear to have flu like symptoms will be asked to please go home and return when their symptoms have dissipated. Children coming to the library after school will be asked to call their parent or guardian and will be sent home if they are exhibiting flu like symptoms. Parents will be asked to use the same rule for the library as they use for the schools that their children should be fever free for 24 hours before sending back into the public environment.

### 3. Clorox Wipes

Library staff will wipe down keyboards, mice and common use surfaces with Clorox wipes at the close of each day.

### 4. Disinfectant Spray

Disinfectant spray will be used on all table tops, and the circ. desk surfaces every day along with the front door handle and restroom door handles.

### 5. Mouse Pads

All mouse pads will be cleaned/washed/disinfected and rotated as often as necessary.

Reviewed and adopted by the Valentine Public Library Board of Trustees:  
**9/22/14**